

U.S. Benefits: Travel Costs Coverage for Treatment and Services

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Bcc: x-usa-employees

Proofpoint Team,

Effective August 1, 2022, travel expense benefits under CIGNA will be expanded. This enhanced coverage is for specific services/treatments (see below) under the Cigna Benefits Plan. Given that any travel costs will flow through Cigna, no employee of Proofpoint will ever see who is accessing these benefits, thus ensuring privacy is maintained. There is no change to the employee cost sharing due to the enhancement of the plan.

Note for Kaiser members: travel reimbursement is covered for certain specialty services or authorized referrals. Find more information on what services are eligible, requirements for reimbursement, eligible expenses, and more through the Kaiser Travel Reimbursements webpage here: <https://kp.org/specialty-care/travel-reimbursements>. Please remember that Kaiser is only available for California residents.

Treatment & services in which travel expenses have been expanded*

- Heart transplant
- Gender affirmation
- Congenital heart conditions

- Behavioral health
- Abortion

*Benefits are available to all members of CIGNA regardless of gender.

Travel expense details

Travel expenses, up to a lifetime maximum of \$10,000, will be covered if there is not a care provider within a 60-mile radius of where you live.

Travel costs include airfare, rental car, taxi/Uber/Lyft, fuel, tolls, parking, lodging and hotel accommodations. For lodging and hotel, the IRS maintains rules around lodging reimbursement expenses, including:

- If you are traveling individually, lodging costs covered are limited to \$50/night
- If you are traveling with one or more other individuals, lodging costs covered are limited to \$100/night

This expanded benefit is available to all members of CIGNA, regardless of gender.

Please note: food, per-mile, and travel *upgrades* (e.g. to first class airline seating) expenses are not covered.

How to access care or submit a claim

For more information on this coverage, please call the phone number on the back of your benefit card.

If you are having challenges accessing care due to waitlists for services, please contact the Cigna Customer Service team for travel assistance.

Open Enrollment upcoming

Additionally, look for more information around your benefits as you get ready for Open Enrollment, happening Nov. 9-23 this year.